

Île-du-Prince-Édouard



Prince Edward Island

Department of Education  
and Lifelong Learning

ArtsSmarts PEI  
[www.artssmartspei.ca](http://www.artssmartspei.ca)

## Learning Experience Description 2023-2024

Name of school		Phone	
Learning experience title		Levels/ grades targeted	
Name of teacher(s) involved		Email(s)	
Person in charge of the learning experience		Phone	Email
Artist(s)		Phone	Email

### Description of finished learning experience (work created by learners)

Number of learners involved by level/grade: \_\_\_\_ learners level/grade \_\_\_\_  
Number of teachers involved by level grade: \_\_\_\_ teachers level/grade \_\_\_\_

**Role of learners: Description of how learners will apply the creative process (Appendix 1)**

**Role of teacher(s):**

**Integration of the arts into other curriculum subject areas including a description of the specific learning outcomes such as learned objectives with an additional focus on diversity, equity and inclusion with social emotional learning.**

**Estimated duration of the learning experience**

	Less than 2 weeks		From 1 to 2 months
	From 2 to 4 weeks		2 months or more

**School contribution (services, goods or other):**

**Anticipated community contribution/partnership (Please provide name of individual or organization and contact information).**

**Describe the strategies to be put in place to make parents and the community aware of the importance of contributing to a learning experience.**

**Please describe your proposed celebration to culminate your ArtsSmarts experience.**

## Cost Estimate

Materials Required:

Material to be purchased	Supplier	Cost
<b>Total cost of material (a)</b>		

Material that does not need to be purchased, that can be borrowed, that is donated or available at the school:

Material	Supplier	Approximate Cost
<b>Total cost of material</b>		

**Name of artist:** \_\_\_\_\_

(If you are working with more than one artist, please use a separate sheet for each artist.)

**Role of the artist:** Description of how the artist and teacher collaborate in the design and delivery of the learning experience. A joined Curriculum Vitae of the participating artist(s) is recommended. Also, please note that a current Criminal Records Check and Vulnerable Sector Check of the artist(s) will be requested by ArtsSmarts PEI if your application is successful.

--

Service provided	Cost
<b>Number of planning sessions:</b> ____ session(s) X \$40 each session maximum of 2 sessions per learning experience	
<b>Artist's travel to planning sessions:</b> (if more than 50 km from workplace, round trip) ____ km X \$ 0.40	
<b>Information meeting artist fee:</b> Maximum of \$40 for each learning experience	<b>\$40.00</b>
<b>Artist's travel to Information meeting:</b> (if more than 50 km from workplace, round trip) – <b>These meetings are held in school prior to the beginning of the project</b> ____ km X \$ 0.40	
<b>Total hours of in-class sessions:</b> (artist(s) to be paid based on a \$50 per hour) ____ total hours X \$60 per hour (maximum of \$300 per day)	
<b>Technical cost:</b> (see page 6) ____ hours X \$20	
<b>Preparation of material:</b> (limit of 20% of the total in-class sessions) ____ session(s) X \$20	
<b>Artist's travel:</b> (if more than 50 km from workplace, round trip) ____ km X \$ 0.40	
<b>Other:</b>	
<b>Total cost for artist (b)</b>	

### Budget Summary

Please note that the Grand total cost estimates **must** equal to the Grand total projected revenues in your budget.

Cost Estimate	Cash Contribution
Materials (amount from page 4)	
Artist(s) (amount b from all artist(s))	
<b>Total Cost Estimates</b>	
<b>Revenue Estimate</b>	
Amount requested from ArtsSmarts up to <b>\$2,800</b> max.	
Outside partner's contribution	
<b>Total Revenue Estimates</b>	

## General Guidelines for Applicants

Please take the following into account when preparing your application:

ArtsSmarts accepts only applications submitted by schools. Artists wishing to participate in the program must enter into a partnership with one or more schools and submit an application through those schools.

Learning experiences funded by ArtsSmarts must involve whole classes of learners.

ArtsSmarts does not provide funds to cover substitutes, travel cost of learners and teachers and capital costs associated with the learning experiences.

The program covers artists' fees to a maximum of \$60 per hour for time spent in the classroom; time spent on research and preparation is included in these amounts. The fees paid to artists for planning meetings with teachers are \$40 per hour, with a maximum of two hours of planning per learning experience or per participating grade. Technical costs (firing of pottery, mounting of exhibits) associated with the learning experience may be taken into account as well, at a rate of \$20 per hour.

Applicants who receive funds must allow a representative of ArtsSmarts to visit the school while the learning experience is being carried out.

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Artist's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** As the School's Principal, I am signing this project description knowing that in the event of cost overrun in the submitted budget, the participating school is responsible for covering all unforeseen project expenses.

I also acknowledge that the final project proposal will need to conform with the School's Operational Plan and that the teacher(s) involved in this project will conform to the COVID 19 safety guidelines during the delivery of ArtsSmarts project in their classroom. See Appendix 2

School Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please send your learning experience description to:

**Germain Arsenault**

**ArtsSmarts Coordinator**

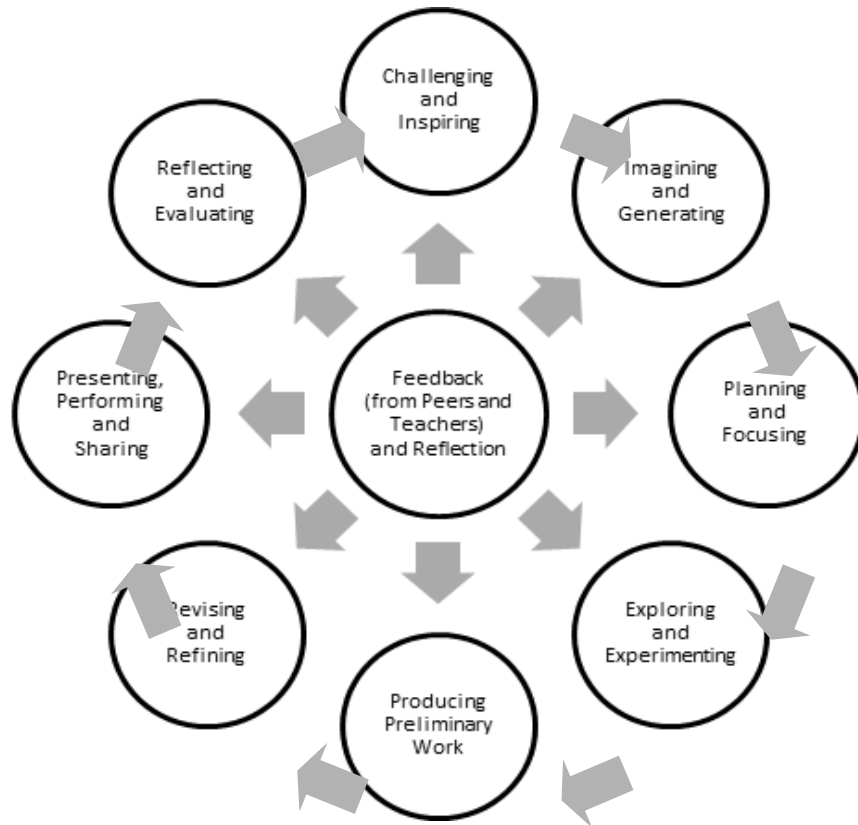
La Fédération culturelle de l'Île-du-Prince-Édouard  
115 Richmond Street, Charlottetown, PE, C1A 1H&

Tel: 902-368-3189

Email : [artssmartspei@gmail.com](mailto:artssmartspei@gmail.com)

**Deadline: Friday, December 1<sup>st</sup>, 2023**

## Appendix 1



- Exploring and Experimenting
  - ☐ *uses a range of techniques, conventions, and elements or principles in response to the challenge, stimulus, or inspiration*
  - ☐ *may allow the process to guide further discoveries*
- Producing Preliminary Work
  - ☐ *commits to choices and process, and works to make his or her purpose clear for an intended audience*
  - ☐ *creates the template, prototype or product (i.e., the embodiment of the idea)*
- Revising and Refining
  - ☐ *shares preliminary work with peers; invites outside opinions; develops and refines the formal concepts*
  - ☐ *reworks the product, building on strengths and incorporating feedback*
  - ☐ *develops and modifies initial idea; makes choices, adapts, and shapes*
- Exhibiting, Presenting, Performing, and Sharing
  - ☐ *identifies an audience (e.g., teacher, parents, peers, community) and prepares a strategy and space for sharing the work; finalizes his or her production/presentation*
- Reflecting and Evaluating
  - ☐ *reflects on the process and the degree of success, and identifies further learning goals and opportunities and next steps*



## Appendix 2

### ArtsSmarts and COVID 19

The Public Schools Branch has provided ArtsSmarts PEI with the possibility to host an Artists in Prince Edward Island's classrooms once the following the steps are respected and approved by your school administration's School Plan.

The school administration has approved and signed off your request and that your School's Plan is being respected during the ArtsSmarts Project and that additional measures recommended by the Chief Health Public Officer of Prince Edward Island are respected. These include but are not limited to :

- Keeping art supplies free from contamination
- Hand washing and hand disinfecting stations
- Mask wearing when 6 feet cannot be respected
- Mask wearing when signing at 6 feet apart or 12 feet apart with no mask
- Cleaning and quarantining musical instruments
- Respecting single use art material (canvas, clay, paper, yarn etc.)
- Disinfecting paintbrushes, paints etc. between usage
- Having cleaning supplies and sanitizers available in the classroom
- Each school has an individual school plan entry protocol for guest arriving
- Entry screening of guest coming into the school